

Terms of Reference - Full Governing Board of JCoSS

Purpose:

The JCoSS Governing Board has 3 strategic core functions:

- Setting and ensuring clarity of vision, ethos and strategic direction
- Holding the Headteacher and senior leaders to account for the educational performance of the school and its students, and the performance management of staff
- Overseeing the financial performance of the school and making sure its money is well spent

The main responsibilities to be managed by the board are outlined below.

Membership: Sixteen governors, including the Headteacher, a member of staff, 4 elected parents, nominees from the Local Authority and Norwood, and other members appointed by the JCoSS Trustees. A chair(s) and vice-chair(s) will be elected and a clerk will be appointed.

Quorum: One half of the membership of the governing board. Arrangements are in place for virtual attendance at meetings by way of telephone or online access.

Meetings: The board will meet at least four times a year. Minutes of the meetings will be shared with the board and made available to the public.

Policies and compliance: The board will review and ratify the following statutory policies and compliance:

- Admissions Policy (Y7-Y11)
- Admissions Policy (6th Form)
- Addendum - Behaviour Support & Management of pupils with ASD
- Anti-Harassment and Bullying Policy
- Behaviour for Learning Policy
- Capability Policy
- Careers, Education & Guidance Policy
- Charging Policy
- Child on Child Abuse Policy
- Code of Conduct – Staff Policy
- Code of Conduct for Governing Body
- Complaints Policy
- Data Protection Policy GDPR
- Disability Equality Scheme & Accessibility Plan
- Disciplinary Policy
- Equality Policy
- Flexible Working Policy
- Freedom of Information Policy

- Governing Body Standing Order
- Grievance Policy
- Health and Safety Policy
- Home-School Agreement
- Information Technology and e-Safety Policy
- Leave of Absence Policy - Staff
- Managing Safeguarding Allegations of Abuse against Staff and Volunteers
- Pay Policy
- Performance Appraisal Policy - teaching staff
- Personnel Records Filing Policy
- Public Examination Contingency Plan Policy
- Recruitment Policy
- Relationship & Sex Education Policy (Formally SRFLE)
- Safeguarding Policy
- SEND Policy
- Term Dates
- Whistleblowing policy
- Whistleblowing (Exams) Policy

Monitoring: The board will be responsible for

- Ensuring that the National Curriculum is taught to all students
- Ensuring, together with JCoSS Trustees, that the school's pluralist Jewish ethos is maintained, and that Jewish Education is provided in line with that ethos
- Monitoring pupil premium spending
- Ensuring that health and safety regulations are followed
- Checking that the statutory required information is published on the school's website

Approved by the Governing Board:

Signature



Date

7/7/2026

Next review date:

Summer Term 2027