

Dear Parents

22nd September 2025

Board of Governors: Election for three Parent Governors

We are writing to let you know that there will be three vacancies on the Board of Governors from 24 November 2025 for Parent Governors.

The role of a Governor is important and rewarding. The Governing Body, with the Headteacher, has overall responsibility for setting the strategic direction of the School and ensuring high standards of education. The key role of Governors is to ensure clarity of vision, ethos and strategic direction, holding the Headteacher to account for the educational performance of the school and its students, and for the Headteacher and senior leaders' appraisal of staff. Governors also oversee the school's financial performance and make sure its money is well spent, and carry out a number of other important duties including determining and monitoring School policies, setting standards for students' behaviour, and making sure that the buildings are safe and welcoming. Following a Skills Audit, we are particularly in need of experts in Accounting, Security and Health & Safety and would welcome parents with skills, qualifications and experience in these areas to stand for election.

All governors are expected to attend meetings of the full Board of Governors (normally five per year) and to serve on two or more of its committees – Admissions, Finance, Inclusion, Personnel, Premises and Teaching & Learning – which usually meet termly. All meetings last about two hours. Training is available for all governors and those new to being a governor are encouraged to attend induction training. The term of office is three years.

You are eligible to stand for election, and to vote, if you are already registered on the school's database as the parent or carer of a current JCoSS student. This includes biological parents (whether resident with the child or not) and all who have parental responsibility, unless disqualified from public office for other reasons. Parents who, at the time of the election, work at the school for more than 500 hours in the school year are not eligible to stand for election but are able to vote. Each parent will have one vote.

If you wish to stand for election as a Parent Governor, you need to be proposed and seconded by the parent of a student registered at the school (as defined above). The proposer and seconder should indicate their support for your candidature by signing the attached Nomination Form. All nominations should be submitted by 9am on Monday 13 October 2025. They may be returned electronically to governorelections@jcross.barnet.sch.uk or in an envelope (marked 'The Returning Officer') via the school office by post, or via students by hand..

Candidates are asked to submit a brief profile (up to 200 words) in a word document (not pdf). If there are more than three nominations, a ballot will be held and copies of the personal statements will be circulated electronically to all parents. If there are only three nominations, the nominees will be automatically elected as a parent governor.

Attached to this letter is a nomination form and further information about the Board of Governors. I hope you will consider standing as a governor yourself or nominating someone else. If you wish to discuss the role of parent governor, in confidence, with a serving member of the Board, please contact the school at governorelections@jcross.barnet.sch.uk and we will make arrangements for this.

Yours sincerely



Jonathan Bryk and Emma Cravitz
Co-Chairs of Governors