

## Terms of Reference for JCoSS Teaching and Learning Committee of the Governors

There will be a minimum of six members on the Teaching & Learning Committee. The quorum for any one meeting shall be not less than three governors. Ex officio governors count towards the quorum (NB Associate members do not count towards the quorum) The Co-Chairs of Governors, Co-Vice Chairs of Governors & Headteacher, shall be ex-officio members of the committee.

The Committee will ensure at the start of every meeting that no members have a conflict of interest.

The Committee will elect a Chair from amongst the members of the Committee. In the absence of the Chair at any one meeting, the Committee will elect any member to act as Chair for that meeting. The Committee may invite non-governors to attend, in a non-voting capacity.

The remit of the Teaching & Learning Committee is to inform and make recommendations to the Governing Board on all matters relating to the standards achieved by the students and the curriculum of the school. Its role is to consider all matters relating to the academic standards achieved by the students and the format and effectiveness of the curriculum of the school. The Committee will then report and present these issues to the Governing Board.

### **In particular, the Teaching & Learning Committee has the following objectives:**

- To advise the Governing Board on its statutory obligations regarding the curriculum
- In consultation with the Headteacher, to recommend to the Governing Board targets for student achievement
- To monitor the delivery of the curriculum and ensure that it meets the aims of the school and statutory requirements
- To monitor and evaluate results
- To monitor the religious character of the school
- To support the development and review of the curriculum in accordance with the aims of the school and statutory requirements
- To participate in internal school reviews, to receive the written reports and to monitor progress towards the implementation of the resulting recommendations including areas of development as identified by external reviews
- To monitor the School's Development Plan
- To approve, monitor and review all policies and procedures and documents which are assigned to the Committee
- To monitor and advise on questions of health and safety which arise from the delivery of the curriculum and on the coverage of health and safety issues in the curriculum
- To monitor and support consortium arrangements
- To monitor and support the development of ICT provision as it relates to the curriculum

**The composition and terms of reference will be reviewed annually in the Summer Term**

**Next Review: Summer 2025**



Signed: CHAIR

Date: 21.11.2024

(Reviewed and approved, T&L Committee 21.11.2024)

To be approved by Full Governing Board		
Policy	JCoSS Staff i/c	Statutory /Non Statutory
Whistleblowing (Exams) Policy	Deputy Head (T&L)	Statutory

Governing Board free to delegate to a committee of the GB, an individual or HT		
Policy	JCoSS Staff i/c	Statutory /Non Statutory
Access Arrangements and Reasonable Adjustment Policy	Deputy Head (inclusion)	
Assessment and Internal Verification Policy	Deputy Head (T&L)	
Audio/Video Recording of Meetings Policy (or Premises)	Head	
British Values & Community Cohesion Policy	Directors of Jewish Ed	
Careers, Education and Guidance	Head of Careers	Statutory
Conflict of Interest Policy	Deputy Head (T&L)	
Curriculum Policy	Headteacher	
Deadline Policy for Cambridge Technical Qualifications	Deputy Head (T&L)	
Faculty & Area Review Policy	Deputy Head - HFO	
Freedom of Information Policy	Finance Director	Statutory
Induction Policy for Early Years Teachers (ECTs)	Deputy Head (T&L)	
Information Technology and e-Safety Policy (formally ICT and E-Safety Policy) (with Personnel Committee)	Head of ICT	
Learner Guidance and Support Policy	Deputy Head (T&L)	
Learner Recruitment, Registration and Certification Policy	Deputy Head (T&L)	
Literacy Policy	Head of English /HFO	
Malpractice Policy	Deputy Head (T&L)	
Non-examination assessment Policy	Deputy Head (T&L)	
Numeracy Policy	Head of Maths/HFO	
Off site visits & Activities Policy	Finance Director	
Protocol for Bnei Mitzvah (with Ethos Committee)	Head	
Protocol for Relationships with outside Jewish Organisations (with Ethos Committee)	Deputy Head(LWE)	
Public Examination Contingency Plan Policy	Deputy Head (exams)	Statutory
Public Examinations Policy	Deputy Head (exams)	
Recognition of Prior Learning Policy	Deputy Head (T&L)	
Remote & Blended Learning Policy	Deputy Head (T&L)	
Teaching & Learning, Assessment & Reporting Policy	Deputy Head (HFO)	
Whistleblowing (Exams) Policy	Deputy Head (T&L)	Statutory