

Dear Applicant

April 2017

Thank you for your interest in the post of **Cover Supervisor**

JCoSS is an academic, aspirational learning community with an innovative and pluralist Jewish ethos. Opened in 2010 in a new £48m building, our first cohort graduates from Year 13 this summer. The school enjoys an excellent reputation across North London and is heavily oversubscribed, as a result of which we are expanding our intake by 30 places to 210 from 2017. Our early cohorts have achieved outstanding GCSE results, with 40% of grades at A\* and A, and just under a quarter of students achieving 9A or better. We have consistently achieved ALPS Grade 2 at both GCSE and A level, putting us in the top 10% for added value, and were amongst the top 100 non-selective schools nationally in 2015. Our 2015 Ofsted inspection graded us Good with a number of Outstanding features, including the 6th form and our provision for students with SEN.

Our staff are enthusiastic professionals who combine commitment and flexibility, and the culture of the school is one of purposeful good humour and humanity. Our families are motivated, eloquent and supportive, with high expectations, and our students are enormous fun to teach. We are determined to offer them the very best academic and vocational education, and to support and challenge all in attaining the highest results and developing open hearts and minds.

We are looking for a Cover Supervisor to work under the guidance of teaching staff and the Cover Co-ordinator, to support students in and out of the classroom, including the supervision of whole classes during the short term absence of teachers. The successful candidate will also be expected to undertake administrative duties, support break and lunchtime duties in school and cover some examination invigilation.

The successful candidate will have excellent communication skills, be able to work on their own initiative and should have a minimum qualification of NVQ Level 3 Teaching Assistant or equivalent. Both non-Teachers and qualified teachers are welcome to apply. This post would suit a graduate interested in experiencing teaching and could lead to a formal training placement in the future for a suitable candidate.

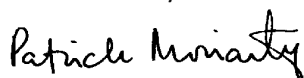
We are proud of our outward-looking and pluralist Jewish ethos. Our staff and leadership includes colleagues of different faiths and none at all levels, and our admissions policy includes priority places for the children of all staff.

Please complete the application form as fully as possible, and attach a separate letter of application. As a guide, this should be no more than two sides of A4, addressing the criteria identified in the Person Specification, explaining how your experience has prepared you for this role and school, and outlining a vision for your contribution to JCoSS. The closing date for applications is 9 a.m. on Wednesday, 3<sup>rd</sup> May and the interview will be on Monday, 8<sup>th</sup> May, however we reserve the right to interview before the closing date. Successful shortlisted candidates will be contacted by email or telephone. The successful applicant will take up post in June 2017, or sooner by negotiation.

JCoSS is committed to safeguarding and promoting the welfare of children and young people and expects all its staff and volunteers to share this commitment. All posts are subject to satisfactory enhanced Disclosure & Barring Service (DBS) clearance.

Should you have further questions or wish to have a confidential conversation, please contact Hayley Follet, Deputy Headteacher, at the school. We look forward very much to receiving your application.

Yours sincerely



Patrick Moriarty, **Headteacher**