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## 6<sup>th</sup> Form Admissions Policy and Procedures for 2017 entry

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### Admission Arrangements

JCoSS expects to have a Year 12 cohort of 180 students in the academic year 2017-18. We hope and expect that the great majority of existing Year 11 JCoSS students will transfer onto suitable courses in Year 12 as a matter of course. In addition, we will admit a minimum of 15 and up to 30 students who are not already at the School.

**All students, whether currently attending JCoSS or not, will be required to meet the academic admission qualifications set out below.**

In accordance with the Admissions Code, places for external candidates are first allocated to students who have a Statement of Special Educational Needs or an Education, Health and Care Plan (EHCP), and whose needs the school can meet. Applications for such places must be made through the applicant's Local Authority.

Where we have a greater number of external applications than places available, we will accept those applications in the following order of priority:

1. **Jewish Students.**

*For the purposes of admissions, Jewish Students are those who demonstrate, or of whom at least one parent demonstrates, commitment to the practice of the Jewish faith. The accompanying application form sets out the various forms of faith practice that qualify. Within this category, priority will be given to Jewish students who are looked after or were previously looked after.*

2. **Non-Jewish students**

*Within this category, priority will be given to students who are looked after or were previously looked-after.*

### Academic Qualifications Needed to be Considered for a Place

JCoSS offers 2 different pathways through the 6<sup>th</sup> form, with courses to suit different learning styles. Full details are in the 6<sup>th</sup> form prospectus and course guide.

The minimum entry qualifications for a student to obtain a place on each pathway are as follows:

- **A Level Pathway:** 6 GCSEs at Grade B/6 or higher, and at least a Grade 5 in English and Maths.
- **Vocational Pathway:** 5 GCSEs at Grade C/5 or higher

A student without at least a Grade 5 in English and/or Maths GCSE will be required to re-sit the qualification(s) during the 6th form.

Additional subject-specific minimum entrance requirements apply to individual courses, including a requirement for students to have at least a B grade (or Grade 6) in subjects they wish to take at A Level (or a related subject). For Maths, students require at least a Grade 7. Further details can be found in the course guide.

The offer of a place guarantees admission to Year 12 (if the grades for the chosen pathway are met) but does not guarantee that a student's choice of courses will be available, although all students with a place will be offered one or more combinations of courses.

## The Application and Offer Process

Existing JCoSS students are guaranteed a place in the 6<sup>th</sup> form if they meet the minimum academic criteria for entry.

External applicants will receive conditional offers of places on the basis of predicted grades provided by their current school; those who receive an offer are guaranteed a place in the JCoSS 6<sup>th</sup> form if they meet the terms of those offers.

Places for any applicant on a particular pathway will be conditional upon their meeting the relevant academic criteria. Meetings will be arranged with all prospective JCoSS 6<sup>th</sup> formers, whether internal or external, to discuss options and suitable courses. The allocation of courses is separate from the decision to offer a 6<sup>th</sup> form place to a student. Therefore, an offer of a place does not mean that the student's chosen courses can be provided. Please refer to the 6<sup>th</sup> form Prospectus for details of individual course requirements and potential availability.

When an existing student or external applicant receives his or her GCSE results we will confirm the offer of a place at JCoSS, provided the applicant in question has satisfied the relevant academic qualifications.

## The Application Form

All applicants should complete the attached form. Students currently in Year 11 at JCoSS need **only** complete the shaded boxes in Sections 1 and 3, and Section 6. Other applicants should complete **all** sections. Where evidence is requested for sections 1, 4 or 5 please make sure this is included with your application form. Photocopies of official documents are acceptable.

**Application forms from external applicants should be sent to the 6<sup>th</sup> Form Admissions Officer at the School to arrive by Friday 27 January 2017.**

**The deadline for existing JCoSS students is Friday 2 December 2016.**

**Late applications may be considered: please contact the school.**

## Appeals

Anyone applying under any of the provisions of this policy who is not offered a place at JCoSS will be advised of the process for appeal to an Independent Appeal Panel.

## Notes

1. A looked after child is a child whose circumstances fall within section 22 Children Act 1989. This is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of its social services functions at the time of making the application to the school. A previously looked after child is one who was Looked after but ceased to be so because he/she was adopted or became subject to a child arrangements order or special guardianship order. References to adoption are to section 12 Adoption Act 1976 and section 46 Adoption and Children Act 2002. A child arrangements order is defined in section 8 Children Act 1989. A special guardianship order is defined in section 14A Children Act 1989.
2. For the purposes of the admissions policy, a 'parent' includes a person with parental responsibility for a child and/or care of a child in accordance in accordance with the Children Act 1989.

# 6<sup>th</sup> Form Application Form for September 2017

External applicants should complete all relevant boxes in Sections 1-6.

Existing JCoSS students should complete the shaded boxes in Sections 1, 3 and 6 only

## 1. Personal Details (existing JCoSS students need only complete the shaded boxes)

<b>Student name:</b>	<b>Date of birth:</b>
<b>Home address:</b>	
<b>Home tel:</b>	<b>Mobile no:</b>
<b>Name &amp; address of current School:</b>	
<b>Contact name and email for current School:</b>	
<b>Parental contact name:</b>	<b>Relationship to student:</b>
<b>Parental mobile tel:</b>	
<b>Student email:</b>	.....
<b>Parent email:</b>	.....
<b>Are you an EU National?</b> <b>Yes / No</b> <i>If no, please give details on a separate sheet</i>	

## 2. Educational Details (external applicants only)

<b>GCSE examinations: please list those you expect to have sat by August 2017. Indicate any already completed.</b>	

## 3. Proposed Courses of Study at JCoSS (all students)

<b>Pathway (tick one)</b>	<b>Subjects in order of preference</b>
<i>See prospectus for details of pathways</i>	<b>For information only: this will not affect the School's decision to offer a place</b>
	<i>For diploma technical courses please write the subject twice:</i>
A Level Pathway	1.
	2.
Vocational Pathway	3.
	4. (reserve choice)

Sections 4 – 5 are for external applicants only. All applications should be signed at Section 6.

**4. Are you a looked-after child, or a child who was previously looked-after? Yes/No**

If 'Yes', please enclose supporting evidence from the professional dealing with your case. Please go to question 5.

**5. Are you a 'Jewish child' (as described in the Admissions Policy and Procedures document)? Yes/No**

If 'Yes' – please complete either Part A or Parts B and C below as appropriate. If 'No' – go to Section 6 below.

**Part A. Have you or has one of your parents attended at least 4 synagogue services in the 6 months prior to this application? Yes/No**

**Yes** – please either have the declaration below signed or attach photocopy documentary evidence to confirm such attendance. **Now go to Section 6.** You do not need to complete Parts B and C below.

**No** – go to Parts B and C (below).

**Rabbi, lay leader or authorised synagogue representative declaration:** I confirm that to the best of my knowledge the information in Part A is correct

Signed: ..... Date: .....

Name of Signatory: ..... Synagogue:.....

Address: ..... Postcode.....

**Part B. Have you or has one of your parents, been engaged in formal Jewish Education (either provided, where relevant, at a Synagogue, Jewish school, Cheder/Hebrew school (or equivalent) or by a tutor) on at least 3 occasions in the six months prior to this application? Yes/No**

**Yes** – please either have the declaration below signed or attach photocopy documentary evidence to confirm such engagement. Now go to Part C.

**No** – please go to Section 6.

**Rabbi, tutor or authorised school/synagogue representative declaration:** I confirm that to the best of my knowledge the information in Part B is correct.

Signed: ..... Date: .....

Name of Signatory: ..... Position:.....

Organisation / Provider: .....

Address: .....

..... Postcode.....

**Part C. Have you, or has one of your parents, been involved in a volunteer capacity in any Jewish communal, charitable or welfare activity (with no financial value or practical benefit to JCoSS or any associated body) on at least 3 occasions in the six months prior to this application? Yes/No**

If 'Yes', please specify name of organisation and have the declaration below signed. Now go to Section 6.

**Jewish organisation declaration:** I confirm that to the best of my knowledge the information in Part C is correct

Signed: ..... Date: .....

Name of Signatory: ..... Position:.....

Organisation: .....

Address: .....

..... Postcode.....

**6. Declaration (all applicants)**

I wish to be considered for a place as a student at JCoSS and declare that the above information is true and correct in every detail. I understand that if a place is obtained on the basis of incorrect or inaccurate information, the offer may be withdrawn.

Student's Signature .....Date .....

Parent's Signature..... Date .....

Please note only one signature is required from either the Student or Parent